
Safeguarding Children Policy

Young Futures Norwich CIC

Address: 1 Lanes Yard, Off King Street, Norwich NR1 1PH

Designated Safeguarding Lead: Joanna Szatan (info@youngfuturesnorwich.org)

Policy adopted: March 2026 · Next review date: March 2027

1. Policy Statement

Young Futures Norwich CIC is committed to safeguarding and promoting the welfare of all children and young people who engage in our activities. We believe every child has the right to feel safe, protected, valued, and respected. This policy applies to all staff, volunteers, trustees, and partners.

2. Purpose of This Policy

- To protect children involved in Young Futures Norwich CIC activities.
- To guide staff and volunteers on safeguarding responsibilities.
- To ensure safe, consistent practice across the organisation.

3. Definitions

Child: Anyone under 18.

Safeguarding: Protecting children from abuse, harm, and neglect.

Abuse includes physical, emotional, sexual, and neglect.

4. Designated Safeguarding Lead (DSL)

Joanna Szatan is responsible for managing safeguarding concerns, reporting, and record-keeping.

5. Types of Abuse

Physical, emotional, sexual, neglect, exploitation, bullying, domestic abuse exposure, online abuse, county lines.

6. Code of Conduct

Treat all children with respect, maintain boundaries, avoid being alone with a child, no personal contact, no punishment, report concerns immediately.

7. Safe Recruitment

DBS checks, references, role descriptions, and safeguarding training for all staff and volunteers.

8. Reporting Concerns

Record, report to DSL, do not investigate.

If danger is immediate, call 999.

Where appropriate, advice would be sought from Norfolk MASH (Children's Advice and Duty Service – CADS): 0344 800 8020, before making a referral.

Norfolk LADO (allegations against adults working with children): 01603 223473

Norfolk Police (non-emergency): 101

Norfolk Safeguarding Children Partnership (NSCP / Local Safeguarding Board): www.norfolkscp.org.uk

All volunteers receive basic safeguarding guidance before working with young people.

Young Futures Norwich CIC will share safeguarding information with relevant agencies where there are concerns about a child's safety or wellbeing.

9. Confidentiality

Records are confidential, stored securely, shared only when necessary.

10. Online Safety

No personal communication with children, use official accounts only, require written consent for photos.

Approved by:

Aniko Halmoczki Ajala

Joanna Szatan

Antonia Hanna Czosnowska